

Lord Mayor Redevelopment

OUTLINE SOFTWARES SPECIFICATION
PLANNING SUBMISSION TO AN BORD PLEANÁLA

Date February 2020

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Job no. LSWO010

Revision —

SPECIFICATION

1.0 Preliminaries

1.1 Description of Work

- The work consists of general works, site preparation, soil preparation, grass seeding, bulb/corm planting, shrub/groundcover planting, and tree planting
- Exact dates for completion of works will be finalised after the award of the contract.

1.2 Standards of Workmanship and Materials

- The Landscape Contractor shall satisfy the Landscape Architect that all works have been carried out to comply with BS 4428 (General Landscape Operations), BS 3936 (Nursery Stock), and BS 3882 (Topsoil).
- It is essential that the site is tidy at all times, and that the planting appears healthy. The Landscape Contractor should be prepared, at all times, to ensure that such conditions are met and should include for this in his rates.
- Any materials not meeting the specifications or qualifying for the approval of the Landscape Architect, for whatever cause, shall be rejected.
- The Landscape Contractor shall familiarise himself/herself with the layout of services and the positions of all structures on the site and shall be liable for any

damage to the above.

- No existing plants shall be removed or damaged, other than those specified by the Landscape Architect

1.3 Notice of Intentions and Recording Actions

- The Landscape Contractor shall give 48 hours notice of his intention to commence setting out, planting and maintenance visits.
- The Landscape Contractor shall return a weekly record of all site actions.

1.4 Leaving the Site Tidy

- The site shall be left in a neat and orderly condition at the end of each day's work.

1.5 Season

- Landscape work shall take place in the appropriate season and only when the conditions are suitable, i.e. it is dull, moist and mild, without undue risk of frost or drying winds.
- There shall be no cultivation or planting when the soil is frozen or waterlogged.
- If exceptional weather conditions occur after planting, e.g. heavy frosts, measures shall be taken as approved by the Landscape Architect.

1.6 Replacement

- The sub-contractor shall make good at his own expense any losses of trees and plants which die or appear unhealthy at any time up to practical completion and in the 18 months after planting.
- The sub-contractor shall make good at his own expense any losses of trees and plants which die or appear unhealthy at any time prior to hand over.
- Plant failures will not be charged to the Landscape Contractor if the failure is due to; damage by hares, rabbits, deer, livestock where not protected by guards or fencing, damage/ losses due to theft, vandalism or disturbance by other contractors.
- Persistence of weed in planted areas will be regarded as a contributory cause of failure due to drought. Prolonged dry weather will not exonerate the landscape Contractor if the scheduled maintenance operations have not been carried out as programmed.

1.7 Damage

- All trees and plants are to be adequately and carefully packed and protected to survive transport, whatever means, to the site, during loading, transit or unloading.
- If in spite of these precautions roots, branches, or shoots suffer slight damage, they are to be carefully pruned.
- If major damage has occurred, the plant or tree shall be rejected and replaced at the Landscape

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Contractor's own expense.

1.8 Defects Liability Period

- The Landscape Contractor shall be responsible for any plants that fail to take during the first full growing season (18 months) from date of completion.

1.9 Protection

- The Landscape Contractor shall provide adequate temporary protection to the whole of his work and shall include temporary coverings, planked barrow runs and all other measures for protecting the work from damage.
- The Landscape Contractor shall also protect from damage all existing roadways, kerbs, services and other completed works on site.
- Any work damaged or soiled by weather, traffic or other causes due to inadequate temporary protection shall be removed and made good at the cost of the Landscape Contractor. The form of protection is left to the discretion of the Landscape Contractor.

1.10 Programme of Operation

- The Landscape Contractor shall execute his works in conformity with a programme to be agreed with the Landscape Architect and shall include in his estimate for working within an agreed time limit.
- No individual areas will be handed over unless there

is an agreed sectional completion. The Landscape Contractor shall allow for keeping individual areas adequately maintained until the whole has been completed.

1.11 Site Inspection

- Prior to the submission of tenders to the Landscape Architects, the Landscape Contractor is expected to visit the site and familiarise himself with the nature of the existing roads and pathways, the soil conditions, slope gradients, any hazards and other matters affecting the works. No extra charges will be made for any misunderstandings, or incorrect information or any of these points, or on grounds of insufficient description or lack of information will be allowed.

1.12 Setting Out

- The Landscape Contractor will be responsible for checking all schedules and drawings by the Landscape Architect. In the event of any discrepancies being found between such schedules and drawings, or if the Landscape Contractor considers that additional detail drawings are required, the Landscape Contractor shall report such discrepancy in writing at least ten days before the works are to be executed.
- The right is reserved to adjust the exact position of trees and specimen shrubs after they have been set out on site.
- Any trees which are planted without approval of the setting out may be required to be re planted at the Landscape Contractor's expense.

1.13 Supervision and Contractor's Staff

- The Landscape Contractor shall ensure full and adequate supervision of the site during the duration of the works.
- The Landscape Contractor shall at all times during the Contract period employ sufficient persons of appropriate abilities, skills, care, and experience as are required for the proper performance of the Services in accordance with the Contract and shall ensure that a sufficient reserve of persons is available to provide the Services during holiday periods, absences due to sickness and special events/emergencies.
- The Landscape Contractor will appoint a Contract Manager to supervise those persons employed to perform the Services in accordance with the Contract. The Contract Manager must be available and present in the Contract Area at all times that the Services are being carried out.
- The Landscape Contractor shall notify the Supervising Officer of the name, address and telephone number of the appointed Contract Manager who will be responsible for receiving notification from the Employer of complaints and instructions under the Contract.
- The Employer shall be entitled to notify the Landscape Contractor by notice in writing to remove from the Contract or discipline any employee of the Landscape Contractor (which for avoidance of doubt shall include the Contract Manager or his deputy)

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who, in the reasonable opinion of the Supervising Officer, has shown himself to be unsuitable to perform his duties under the Contract. The Employer shall in no circumstances be liable either to the Landscape Contractor or to the employee in respect of any liability, loss or damage occasioned by such removal or disciplinary action and the Landscape Contractor shall fully and promptly indemnify the Employer against any claim made by such employee.

- The Landscape Contractor shall ensure that every person employed by the Landscape Contractor in and about the provision of the Services is at all times properly and sufficiently trained and instructed with regard to: the task the person has to perform;
- any relevant provisions of the Contract; relevant rules, procedures and standards of the Employer; all relevant rules, procedures and statutory requirements concerning Health and Safety at work; fire risks and fire precautions; and the necessity to observe the highest standards of courtesy and consideration to the public to promote and enhance the Employer's image and reputation.

1.14 Sequence of Operations

- The sequence of operations shall be as described unless written authority to vary is obtained from the Landscape Architect.

1.15 Insurance, Indemnities, etc.

- The Landscape Contractor shall indemnify, and keep indemnified the Employer against all actions, suits, claims, demands, costs and expenses whatsoever, by reason of, or arising out of the execution of the Contract Works, or any of the matters connected therewith, whether such claim or proceedings be brought or costs or expenses incurred under or virtue of Workmen's Compensation Act, Employer's Liability Act, or any other statute or at Common Law, or otherwise howsoever.
- The Landscape Contractor shall indemnify the Employer in respect of accidental injury, loss or damage caused by, through or in connection with his work. The Landscape Contractor shall arrange insurance to cover the risk of such accidental injury, loss or damage and shall have the Employer indemnified by such insurance policies with approved insurance companies as detailed hereunder and shall take all necessary steps to keep such policies validly in force during the period of Contract work. The Landscape Contractor shall produce such insurances when requested by the Employer.

1.16 Employer's Liability Policy

- This policy should provide for indemnification of the Employer in respect of claims which could be made against it as principal by employees of the Landscape Contractor.

1.17 Public Liability Policy

- This policy should provide for the following:
- Indemnification of the Employer as principal.
- Unlimited cover generally and a limit not less than €1,000,000.00 in respect of any one accident.

1.18 Full Motor Insurance Policy

- This should provide for the following in respect of vehicles and plant governed by the Roads Traffic Act:
- Indemnification of the Employer as principal.
- Names and addresses of drivers where limited cover only is provided.
- Passenger cover in relation to seating capacity of cab.
- Cover for towing including trailers where applicable.
- Loading and unloading risks both on and beyond public thoroughfares.

1.19 Health and Safety

- The Landscape Contractors shall at their own cost arrange for the safe keeping during and after delivery to works of all manures, plants and equipment necessary to complete the job in hand. All oil and petrol containers must be kept in suitable sheds and the Landscape Contractor shall observe all regulation regarding the storage of poisonous and/or inflammable liquids.

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- The Landscape Contractor shall in performing the Services adopt safe methods of work in order to protect the health and safety of his own employees, the employees of the Employer and of all other persons, including members of the public and shall comply with the requirements of the Health and Safety at Work Act 1974, The Management of Health and Safety Regulations 1992, Control Of Substances Hazardous to Health (COSHH) Regulations 1988 and 1994, and of the Road Traffic Act 1988 and of any other Acts, Regulations, Orders or any European Directive pertaining to the health and safety of employed persons.
- The Landscape Contractor shall at the time of submitting his Tender provide to the Employer a written copy of his health and safety working procedures relating to the performance of the Contract.
- The Landscape Contractor shall review his Health and Safety policy and safe working procedures as often as may be necessary and in the light of changing legislation or working practices or the introduction of new Work Equipment and shall notify the Supervising Officer in writing of any such revisions. The Supervising Officer may require the Landscape Contractor to amend its health and safety policy and safe working procedures to comply with any change in legislation or working practices or required as a result of the introduction of new Work Equipment.

1.20 Equal Opportunities Policy

- The Landscape Contractor shall keep his equal

opportunities policy in force for the duration of the Contract to comply with statutory obligations. Any findings of unlawful discrimination against the Landscape Contractor during the three years prior to the commencement of the Contract shall be reported to the Employer, together with details of the steps taken to avoid repetition.

1.21 Waiver

- Failure by the Employer at any time to enforce the provisions of the Contract or to require performance by the Landscape Contractor of any of the provisions of the Contract shall not be construed as a waiver of any such provision and shall not affect the validity of the Contract or any part thereof or the right of the Employer to enforce any provision in accordance with its terms.

1.22 Acceptance

- Payment will be made to the Landscape Contractor following certification of completed works by the Landscape Architect. There shall be no sectional handover unless previously agreed. In appropriate circumstances and where the contract involves the application of a defects liability period following practical completion of landscape works, there shall be a retention amounting to 5% of the total contract price, which shall be released when defects have been made good at the end of the defects liability period.

1.23 Default in provision of the service

- Without prejudice to any other powers of the

Employer, if the Landscape Contractor, for whatever reason fails to provide or perform the Services in whole or in part completely in accordance with the terms of the Contract then without prejudice to any remedy contained herein the Employer may by his own or other workmen provide and perform such Services or part thereof in which the Landscape Contractor has made default. The costs and charges incurred by the Employer in so doing shall be paid by the Landscape Contractor to the Employer on demand or may be deducted by the Employer from any moneys due or which may become due to the Landscape Contractor.

- In the event of non-completion of specified works, non-compliance with specification, faulty workmanship or use of defective materials, the Landscape Contractor will be deemed to be in breach of contract and payment may be withheld in full or in part pending completion or execution of remedial works.

2.0 Earthworks Specification

2.1 Method of work

- No works in relation to grading and topsoiling to be

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carried out in conditions where materials are wet.

- Provide catchment drains or ditches to collect excess run-off and prevent water entering from adjacent land. Remove scrub as well as top growth by cutting and burning. Flail or swipe mowers can be used. Where turf is excessively thick, plough, disc harrow, and reduce vegetative content by weathering and cultivations.
- In late April - early May, apply 'Roundup' at 5 litres per hectare, diluted in water at 200 litres per hectare, at a pressure not exceeding 30 p.s.i. Apply evenly over full area of soil to be stripped. Apply when weather is mild and grass is growing. Do not apply when rain or showers are forecast within six hours or when wind may cause drift (over 24kph/15mph). If rain falls within the minimum period, retreat.
- After application, leave the soil surface undisturbed for a minimum period of 15 days, to allow foliage symptoms to develop. If possible, leave undisturbed for two months.
- Strip topsoil from all areas liable to disturbance of any kind, including building works, roads, underground services, all temporary access routes, compounds and storage areas. Strip the full designated working area, and any other areas liable to encroachment and traffic.
- Do not run machinery over ground before stripping.
- Strip the full depth of sod and topsoil. Avoid stripping into the subsoil layers.

- Where a hedgerow is to be maintained, do not strip within 4 metres of it. Soil must not be stripped from any part of the area under the canopy of a tree which is to be retained.

2.2 Stockpiles

- When soil is in a condition for stacking, remove all topsoil to its full depth and place it in heaps either off site in a convenient position, or on the neutral line of cut and fill. Strict precautions are essential to prevent loss or admixture with subsoil.
- Soil heaps should be formed in positions which facilitate eventual respreading, reduce travel to a minimum and will not result in interference with subsequent major levelling and/or grading operations. Stockpiles shall be located on dry, free draining ground, not subject to standing water. If water ponds against the stockpile, temporary drains shall be cut to relieve it. Avoid running machinery over stockpiles.
- Stockpile heaps should not exceed 1.5m in height to avoid compaction.
- While topsoil is stacked, measures should be taken to ensure that weed control by spraying with total or appropriate selective weedkillers is carried out during the growing season to prevent weeds seeding.
- Topsoil stockpiles shall not be covered by subsoil, rock, rubble, site debris, fuel or chemical pollution. Where there is a danger of contamination or topsoil and subsoil stockpiles intermingling the topsoil

stockpile shall be fenced off.

- Temporary yards, storage areas or hardstanding areas shall not drain towards topsoil stockpiles.
- Topsoil is the property of the Employer, and shall not be removed from site without consent given from Employer or Landscape Architect.

2.3 Subsoil cultivations

- Subsoil should be placed in layers not exceeding 150mm thick; consolidation of fill may be accomplished by the use of special compacting machinery or by running over it with the next load; filling by tipping over an exposed face is not recommended because of the difficulty of consolidation.
- After completion of subsoil moving, the formation level should be graded with the box scraper to even, running contours and then, depending on the soil texture and degree of compaction, loosened with a subsoiler or ripper.

2.4 Subsoil levels

- Subsoil levels shall be 200mm below the finished ground levels in all areas for grass seeding to allow for 250mm of topsoil to be placed so that 50mm of topsoil stands proud of all kerbs, paths, etc.
- Subsoil levels shall be 400mm below the finished ground levels in all areas for shrub planting to allow for 450mm of topsoil to be placed so that 50mm of topsoil stands proud of all kerbs, paths, etc.

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- Subsoil levels shall be 550mm below the finished ground levels in all areas for shrub planting to allow for 600mm of topsoil to be placed so that 50mm of topsoil stands proud of all kerbs, paths, etc.
- Subsoil levels in all areas for tree planting shall be 900mm below the finished ground levels to allow for 900mm of topsoil to be placed.

2.5 Topsoil

- Topsoil shall be native topsoil as removed and stored.
- All imported topsoil to be of medium texture, pH matching that of the native topsoil, stone content 10mm in size not greater than 5% by weight, and no stones greater than 40mm in any dimension, and shall conform to BS 3882:1965. Topsoil shall be a free draining sandy loam. Depth of topsoil to be as specified.
- Topsoil shall be free of perennial weed roots, i.e. couch grass, sticks, sub soil or any waste, toxic, putrescent or foreign matter.
- After spreading, the soil should be cultivated to crumb size to a condition suitable for blade grading. Large stones and unwanted material 75mm and over should be picked off and carted away. Areas should then be blade graded to true flowing contours.
- As topsoiling proceeds all consolidated wheel tracks shall be forked over.
- Final grading of the top 150mm is to be carried out

to ensure a true specified level and slope to avoid dishing or other depressions where water may collect. The use of a heavy roller to roll out humps will not be permitted and any area that becomes unduly compacted during the grading operation shall be loosened by forking or harrowing.

2.6 Topsoil levels

- All topsoil shall be placed and graded by the Main Contractor to the following levels:
- grass seeding 200mm
- shrub / groundcover planting 450mm
- hedge planting 600mm
- tree planting 1000mm x 1000mm x 900mm pit

2.7 Maintenance of topsoil stockpiles

- Stockpiles of 1 year duration or less: treat the growing weeds with 'Roundup' applied at 5 litres per hectare, diluted and applied in accordance with the manufacturers instructions, when they are growing strongly (May - June). Noxious weeds (dock, thistle, ragwort) shall be treated before they flower.
- Stockpiles of up to 2 year's duration: roughly grade top and slopes of topsoil. Sow Italian Ryegrass at 50kg per hectare as a temporary grass cover. Control noxious weeds with a proprietary weedkiller such as 'Bandock' , diluted and applied in accordance with the manufacturers instructions, when they are growing strongly (May - June).

2.8 Tree Planting

- Planting pits for trees in undisturbed ground will be backfilled with excavated material. Tree pits in mounds or other made up ground shall be backfilled with topsoil.
- All tree pits for all trees other than semimature trees shall be excavated 200mm wider in all directions than the natural root spread, or rootball, and the base forked to improve drainage. Stakes shall be positioned before backfilling.
- Topsoil backfill shall be mixed with peat substitute in the ratio of 4:1.
- 60g Enmag or similar approved slow release fertiliser shall be incorporated.
- The backfill shall be settled and well firmed around the roots avoiding air pockets.
- All semimature tree pits shall be excavated 500mm wider than the natural root rootball, and 150mm deeper to allow for 250mm of backfill mix, tamped firm to 150mm. In all semimature tree pits an additional depth of 150mm should be dug to allow for a 150mm gravel layer at the bottom of the pit to aid in drainage.
- Sides of tree pit shall be ripped and loosened to ensure a good bond with the backfill and to avoid root girdling.
- All semimature tree pits shall be backfilled with mix consisting of: 10 parts native topsoil and 5 parts

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sharp sand. 60g Enmag or similar approved slow release fertiliser shall be incorporated.

2.9 Plants Generally

- All plants shall conform fully to the specification in respect of species, size and quality.
- The Landscape Contractor shall investigate the sources of supply and satisfy himself that he can supply all of the plants specified on the planting schedule in the size, variety and quality before submitting a bid. Substitutions will not be permitted. If proof is submitted that any plant specified is not obtainable, a proposal will be considered for use of nearest equivalent size or variety, with an equitable adjustment of contract price.
- All plants shall be well grown, sturdy and bushy, according to type, and free from all disease and defects.
- The Landscape Architect reserves the right to reject any plant material before or after planting if it does not conform with the specification.
- All plants shall be adequately hardened off prior to planting, where frost or cold winds may be a problem. All plants shall be supplied with temporary labels with the full botanical name, on each bundle or batch of plants.
- The Landscape Contractor should indicate in their tender source of material to be used and where it can be inspected prior to award of contract.

- All plants that do not conform to the specification will be automatically rejected and must be removed from site and replaced at the Landscape contractor's expense.
- All trees, shrubs and other plant material shall comply with the minimum requirement of the relevant British Standards below:
 - BS 3936 Part 1: Specification for trees and shrubs
 - BS 3936 Part 4: Specification for forest trees
 - BS 3936 Part 5: Specification for Poplars and Willows
 - BS 3936 Part 6: Specification for herbaceous, perennials and alpinas
 - BS 3936 Part 9: Specification for bulbs, corms and tubers
 - BS 3936 Part 10: Specification for groundcover plants

2.10 Time of Lifting

- Bare root plants must only be lifted when the ground is moist and the plant is dormant between November and end March of the current year. Lifting must never take place when there is a severe ground frost. Particular attention must always be paid to the protection of the roots on lifting when there is a strong drying wind or sun.

2.11 Protection

- Care must be taken to ensure that bare roots are protected from physical damage and desiccation at all times. All bare roots must be covered within two hours of lifting.

2.12 Bundling

- Whip planting must be in bundles of the same species and size, all shoots must face in the same direction so that roots and shoots are not in contact, and must be of equal numbers. Bundles are to be securely tied with supple material which will not, by its nature or tension, cause damage to the plants.

2.13 Labelling

- Each individual plant, bundle, bag, or lot of one species shall be labelled with a securely attached label, clearly indicating the plant name, grade and quantity.

2.14 Grass Seed

- Grass seed shall conform to the requirements of British Standard 4428:1969 and subsequent amendments, and to the European communities (seed and fodder plants) regulations 1976.
- The Landscape Contractor shall supply, with each seed mixture, a certificate stating the composition, purity, germination, year of collection and country of origin.
- The germination capacity of each constituent of the mixture should be not less than 80%, and the purity of the mixture not less than 90%.

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- Total weed seed content should not be more than 0.5% and the total content of other crop seeds should not be more than 1%. These minimum figures shall be for the current 14 month period of annual tests.
- The seed is to be thoroughly re-mixed before sowing to avoid patchiness on the ground and is to be 'Coburns Urban Parks mix' or similar approved, sown at a rate of 35 - 50g per square metre.
- (James Coburn + Sons Ltd., 32 Scarva Street, Banbridge, Co. Down BT32 3DD
- Telephone: 08 - 018206 - 62207 Fax: 08 - 018206 - 27250)

2.15 Container grown Shrubs, Groundcovers, Climbers and Herbaceous Plants

- Shrubs shall be bushy, well established nursery stock with a good fibrous root system. They shall be container grown, true to size, name and description as scheduled. Shrubs shall conform to the appropriate British Standards.
- Plants shall not be pot bound, nor with roots deformed or restricted.
- Bare root material will only be accepted where specified.
- Herbaceous plants shall be supplied as well rooted

clumps, showing several healthy buds, and grown in pots. Pots shall be appropriate to the size of the plant supplied, minimum size 0.5litres (80mm square or 90mm diameter).

2.16 Whips and Transplants

- All plant material must comply in all respects with the current edition of BS 3936 Parts 1, 4, and 5.
- Transplants shall not be less than 3 years old and have been transplanted at least once. Trees shall be sturdy, with a balanced root and shoot development, sizes shall conform to schedule.
- Willows shall have been stumped and transplanted at the end of the first year in the nursery.

2.17 Trees

- Trees shall conform to the appropriate British Standards.
- All trees should be full and well shaped, bark unmarked and have healthy root systems.
- The Landscape Architect must inspect and approve all trees prior to lifting or planting. Trees must all be of identical size and shape and should originate from the same stock nursery and stand.
- Rootballed trees shall be rootballed immediately when lifted at the nursery.

- The rootball shall be suitable for the size of crown and the rootball shall be flat bottomed.
- The rootball shall be formed through regular transplanting; every 2-3 years minimum. The rootball shall be wrapped in hessian and steel wire netting or other suitable and approved decomposable material.
- Standard pleached trees shall have a clear stem 1.7m to 1.85m in height from ground level to the lowest branch, a minimum girth of 8cm at 1m from ground level and a total height of 2.75m to 3m.
- They shall have a well defined, straight and upright central leader, with branches growing out of the stem with reasonable symmetry. The crown shall be well shaped, balanced, of a form and habit natural for the species.
- All advanced nursery trees shall comply with BS 5236: 1975. They shall have a well defined, straight and upright central leader, with branches growing out of the stem with reasonable symmetry. The crown shall be well shaped, balanced, of a form and habit natural for the species. Trees shall have a sturdy, reasonably straight stem not less than 1.8m from ground level to the lowest branch.
- All advanced nursery stock trees shall be supplied with roots balled.
- All coniferous trees shall be supplied rootballed or container grown, with a good fibrous root system. Trees shall conform to specified height with well developed, uniform branching systems.

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2.18 Shrub/Groundcover Sizes

- All shrubs and groundcovers shall be supplied as sizes indicated in the Bill of Quantities and Contract drawings.

2.19 Whip Sizes

- Unless otherwise specified, all trees shall be as follows:-
- Whips, 600 - 1200mm high, 150 x 150 x 150mm minimum root dimension. To have a sound central leader and well formed branches.

2.20 Tree Sizes

- Unless otherwise specified, all trees shall be as follows:-

Type	Girth	Height
Whip planting	-	600-1200mm
Half Standard Tree	4-6cm	1.8-2.1m
Light Standard Tree	6-8 cm	2.25-2.5m
Standard Tree	8-10 cm	2.75-3m
Selected Standard Tree	10-12cm	3-3.5m
Heavy Standard Tree	12-14cm	3.5-4m
Extra Heavy Standard Tree	14-16cm	4-4.5m
Advanced Extra Heavy Standard Tree	16-18cm	5m

- Semimature Tree 20-22 cm + 6.5-7m +

2.21 Tree Anchors, Stakes, Guys, etc.

- All trees other than semimature trees and whips trees shall be supplied and fitted with one tree stake per tree.
- Tree stakes shall be peeled poles of oak, sweet chestnut, pine or douglas fir, or tanalised larch. All stakes shall be preserved with water borne copper chrome arsenic to IS 131, to a net dry salt retention of 5.3kg per cubic metre of timber.
- Stakes shall be supplied as sizes specified.
- They shall be at least 1.8 metres long unless otherwise specified, with a minimum diameter of 75 mm at both butts.
- Stakes shall be driven prior to planting with a drive all, wooden maul or cast iron mell, not with a sledge hammer.
- Trees shall be tied to each stake with a purpose made tie and spacer, the tie to be overlapped and thrice nailed to the stake. Tree ties shall be rubber or PVC or proprietary fabric laminate composition, and shall be durable enough to hold the tree secure in all weather conditions for a period of three years.
- They shall be flexible enough to allow for proper tightening of the tie.
- Tree ties shall be 25mm -40mm wide depending on tree size. They shall be fitted with a simple collar

spacer to prevent charring, and with a buckle for adjustment.

- All Semimature trees shall be supplied and fitted with anchoring system: "Platipus root anchoring system kit" (as by Duckbill Anchors Ltd., Perrywood Business Park, Honeycrock Lane, Salfords, Nr. Redhill, Surrey, England, RH1 5DZ Tel: 01737 762300).

2.22 Mulch

- Mulch shall be graded bark chippings from coniferous trees, particles 25 - 75mm, free of fine material, dust or wood.
- Mulch will be rejected if in the Landscape Architect's opinion it is likely to be wind blown.
- The Contractor should arrange to have an on site sample (or samples) inspected by the Landscape Architect prior to spreading. Spreading without the approval of sample is at the Contractor's own risk.

2.23 Approved chemicals

- All chemicals used shall be non-toxic to human beings, birds and animals under normal use, and chemicals which are not agriculturally approved shall not be used.
- The use of the following herbicides is acceptable:
 - Roundup

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- Basta
- Tritox (only after 2nd cut)
- Kerb Flo
- The use of the following fertilizers is acceptable:
 - Fisons PS5: grass areas
 - Osmocote Plus- fertiliser N:P:K 15:9:11 plus trace elements: Shrub areas
 - Enmag - 4:19:10 + 7.5%: Tree planting
- The Landscape Contractor may only use alternative formulations and manufacturers with prior approval by the Landscape Architect.
- All weed killer and fertiliser shall be applied with properly designed equipment, maintained in good order and calibrated to deliver the specified volume, evenly and without localised overdosing. All quantities shall be accurately measured.
- All scrub areas shall be grubbed and all existing plants of same shall be removed and disposed of including all root systems unless otherwise specified.
- Before topsoiling, remove all stones over 75mm in diameter. Dig out any areas polluted by oil or chemicals and make up with clean soil. Break up the formation under any areas liable to ponding of rainwater, so that they drain.

3.0 Workmanship Specification

3.1 Site Clearance

- Remove and dispose of off-site any rubbish still occurring in topsoiled areas, including weeds, old masonry and rubble, metal, wood, and stones, excavating as necessary to permit the specified depth of final cultivations.

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- Topsoil shall be moved and spread only in dry weather. No work to topsoil shall be carried out when it is waterlogged, or if it's moisture content is conducive to structural deterioration. Minimise compaction of topsoil and subsoil when spreading, running machinery over the surface as little as possible.

3.2 Cultivation Generally

- The aim of cultivation is to produce a well-drained and textured soil suitable for plant growth.
- All areas to be planted, or seeded shall be cultivated to a minimum depth of 450mm or deeper if specified. Areas where obvious compaction has occurred shall be ripped.
- Stones above 75mm longest dimension shall be removed from the top 100mm layer of shrub planting areas.

3.3 Final preparation - Seeding Areas

- One week before seeding, Fisons PS5 or similar approved pre-seeding fertiliser shall be spread at a rate of 70g per square metre and incorporated in the surface layer. The soil shall be firmed and raked to a fine tilth suitable for seeding.

3.4 Final Preparation - Shrub planting areas

- Coarse clean moist compost or approved peat substitute shall be forked in at a rate of 5kg per square metre and incorporated to a depth of 200mm.

- Controlled release fertiliser N:P:K 15:9:11 plus trace elements - Osmocote plus or similar approved shall be applied at specified rates and raked into the top 50mm layer.
- The surface shall be raked to a tilth suitable for planting.

3.5 Final Preparation Whip planting areas

- Coarse clean moist compost or approved peat substitute shall be forked in at a rate of 5kg per square metre and incorporated to a depth of 200mm.
- An approved fertiliser shall be spread at a rate of 70g per square metre and raked into the top 50mm layer.
- The surface shall be raked to a tilth suitable for planting.

3.6 Planting Season

- Forestry transplants and feathered trees other than evergreens will be planted between November and March inclusive. Evergreens will be planted in October or in April/May.
- Planting shall normally be carried out during the period 1st October to 31 March in suitable weather.
- Containerised plants may be planted throughout the year provided the weather is suitable, the soil is sufficiently moist and each planted is watered

following planting.

- Planting out with the specified planting period will only be permitted in exceptional circumstances at the discretion of the landscape Architect; such exceptional circumstance shall include unsuitable weather and no penalty shall be incurred under provided that any delay is formally accepted by the Landscape Architect as attributed to this cause. In the event that works are delayed by inclement weather, the landscape Contractor shall complete them at the earliest opportunity afforded by suitable weather.

3.7 Planting Generally

- All planting operations shall be carried out in accordance with BS 4428 and good horticultural practice.
- The Landscape Contractor shall provide the Landscape Architect with the species and quantities reserved from each named nursery, and the Landscape Architect shall have the right to inspect such nursery stock as deemed necessary, prior to its purchase by the contractor.
- All plant labels are to be kept on their respective plants by the Landscape Contractor until the final inspection has been carried out. Only on approval from the Landscape Architect may such labels be removed by the Landscape Contractor.
- Bare root stock shall be delivered to the site on the day of planting.

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- If under exceptional circumstances planting cannot take place within 12 hours of delivery, stock shall be healed in or their roots shall be adequately covered with moist hessian or good quality topsoil for a maximum period of ten days. The roots are to be kept moist throughout this time by adequate watering. Waterlogging shall be prevented.
- Any plants which fail due to inadequate protection prior to planting shall be rejected and replaced at the Landscape contractor's own expense.
- Any plants stored temporarily on site shall be protected from adverse weather conditions. Plants with damaged root systems shall not be accepted.
- After planting, any minor damage shall be rectified by pruning.
- Plants which, in the opinion of the Landscape Architect, have been seriously damaged during planting shall be rejected and replaced at the Landscape Contractor's expense.
- All planting shall be firmed up if loosened by frost or wind.
- Prior to planting all bare rooted plants shall be completely immersed in a container of Alignure Root Dip (1:99) solution and container grown plants shall be sprayed with the solution according to manufacturers instructions.

3.8 Seeding and Establishment

- Grass seeding rate shall be: 25-35gm per square

metre.

- Wildflower seeding rate shall be: 5gm per square metre.
- Seeding shall only be carried out at the correct season and in suitably calm but moist weather conditions.
- Seed shall be cross sown in two directions at right angles to each other (half the seed to be used in each directions) to prevent striping.
- After sowing, all areas shall be lightly raked with a chain harrow or by hand.
- About 48 hours before first cut, large stones (more than 40 mm in any dimension), should be removed and all areas rolled with a light roller to firm grass and press in all remaining stones.
- When the grass is established and from 40 mm to 75 mm high, according to the seed mixture, it should be topped with a roto-scythe so as to leave from 25 mm to 50 mm of growth, to cut weeds, to control the growth of coarser grass and to encourage tillering.
- Grass areas shall only be accepted as reaching practical completion when germination has proved satisfactory and all weeds have been removed.
- No payment for re-seeding shall be made to the landscaping Sub-Contractor if the seed fails due to any cause whatsoever. He shall be required to make good the soiling and repeat the seeding until a good sward is obtained.

3.9 Shrubs

- All shrubs shall be pit planted in precise locations as shown in plans. Pits shall be excavated 150mm wider in all directions than the natural root spread of the plant, and the bottom of the pit must be well forked to improve drainage.
- Back filling of all pits shall be with soil and compost or an approved peat substitute in the ratio of 4:1.
- All plastic and non-degradable wrappings and containers shall be removed before planting. Make four vertical cuts with a sharp knife on the quadrants through the edge of container grown rootballs to sever girdling roots.

3.10 Whip Planting

- All whips shall be notch planted in staggered pattern. Whip trees shall be planted randomly with no more than 5 plants of the same species planted in groups. Blocks of similar species are not to be planted. Pits shall be excavated 150mm wider in all directions than the natural root spread of the plant.

3.11 Tree Planting

- Planting pits for trees in undisturbed ground will be backfilled with excavated material. Tree pits in mounds or other made up ground shall be backfilled with topsoil.
- All tree pits for all trees other than semimature trees shall be excavated 200mm wider in all directions than the natural root spread, or rootball, and the

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- base forked to improve drainage. Stakes shall be positioned before backfilling.
- Topsoil backfill shall be mixed with peat substitute in the ratio of 4:1.
- 60g Enmag or similar approved slow release fertiliser shall be incorporated.
- The backfill shall be settled and well firmed around the roots avoiding air pockets.
- All semimature tree pits shall be excavated 500mm wider than the natural root rootball, and 150mm deeper to allow for 250mm of backfill mix, tamped firm to 150mm. In all semimature tree pits an additional depth of 150mm should be dug to allow for a 150mm gravel layer at the bottom of the pit to aid in drainage.
- Sides of tree pit shall be ripped and loosened to ensure a good bond with the backfill and to avoid root girdling.
- All semimature tree pits shall be backfilled with mix consisting of: 10 parts native topsoil and 5 parts sharp sand. 60g Enmag or similar approved slow release fertiliser shall be incorporated.
- Backfilling shall be firmly tamped every 150-200mm and when pit is half full the backfill shall be flooded for further settlement. After excess water has drained further soil shall be added, tamped, and a final watering shall be given just before the final 75mm of backfill added.
- The backfill shall be settled and well firmed around the roots avoiding air pockets.
- All trees shall be well watered after planting.
- All semimature trees shall be transported to the site of planting one tree at a time, and only when the pit has been dug and the backfill mixed on site.
- All semimature trees shall be supported on transit by the rootball only. Manhandling of the rootball will not be permitted. The stem shall not be supported. The crown may be supported by hand only if the Landscape Contractor deems it necessary.
- No tyred machinery except approved balloon-tyred machinery shall be used in the excavations of the tree pits. While excavating, tracked or balloon wheeled machinery shall operate on protective mats or wooden sheets to prevent compaction.
- All semimature trees shall be secured with a Platipus rootball fixing kit as per manufacturer's instructions. See schedule for rootball fixing in Bill of Quantities.
- All timber frames to be used with the Platipus rootball fixing system shall be fixed with nail plates at each junction so that the individual members of the finished frame shall be flush with each other and of one level. Where possible the timber frames shall be constructed so that an optimum condition is achieved between preventing the timber frame from appearing above finished ground levels, and also ensuring that an uncompromised frame for anchorage exists (i.e. the frame shall be made as large as possible so that it can sit on the lowest part of the top rootball).
- All ratchet tensioning systems shall be nailed to the timber frame so that the ratchet shall remain upright and in the position intended when installed.
- All timber frames of the rootball fixing system shall be installed to ensure that when the tree pit is backfilled the frame shall be covered by a minimum of 50mm of mulch.
- All rootballs of semimature trees are to be surrounded with a 4 inch perforated land drain pipe to aid in future waterings.

3.12 Mulch

- On completion of planting, the total area of the disturbed soil is to be mulched to a depth of 50mm. The soil and the mulch shall be thoroughly wetted prior to application, and also prior to application a complete clearing through and weeding of the area shall be carried out, leaving the soil weed free, smooth and conforming to acceptable finished levels.

3.13 Watering

- During dry periods at any other times deemed necessary prior to practical Completion, the Landscape Contractor shall water all plant areas.
- The Landscape Contractor must give notice to the local water Authority that a supply of water will be required for the execution of the works.

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- The Landscape Contractor is to ensure that he is aware of any restrictions on the use of water and hose pipes which may be applied by the water Authority and is to comply with any such restrictions.
- Any water carried out shall take care to avoid soilwash off the shrub
- area and disturbance of the peat mulch.
- Any damage caused by soil-wash shall be immediately rectified by the Landscape Contractor at his own expense, to the approval of the Landscape Architect.
- Watering shall be carried out to add moisture to the full planting depth. No minor surface watering shall be carried out.
- The Landscape contractor shall allow for watering of all plants to field capacity as and when necessary, until practical completion is achieved.

3.14 Weeding

- All planting areas are to be kept free of weeds and rubbish prior to Practical Completion. All planting areas are to be hoed, forked or hand weeded. The use of chemicals shall be only be upon approval from Landscape Architects.
- Roundup - by Monsanto chemicals Ltd. 4 - 5litre/Ha. Do not apply when rain is forecast within six hours. Do not apply when wind is likely to cause spray drift (over 24kph / 15mph). Allow for leaf symptoms to develop before carrying out any cultivations.

Apply to manufacturers recommendations. Apply 'Roundup' to kill existing grass preseeding, and weeds germinating in topsoil.

- If germinating weed grasses are less than 100mm high and broad leaved weeds have not produced full-sized leaves, do not apply 'Roundup'. Apply 'Basta' @ recommended rates, 4 to 7 days before cultivating.
- Basta - by Hoechst Ltd. 3 - 7.5litre/Ha. Do not apply when rain is forecast within six hours. Apply to manufacturers recommendations.
- 'Actrilawn 10' - by May + Baker Ltd., 11litre/Ha. Shall be used in accordance with manufacturer's instructions. Apply 'Actrilawn' when grasses have reached the two leaf stage or beyond, and when seedlings have emerged and have reached cotyledon or two leaf stage (approx. 4 weeks after sowing). Do not mow grass within 7 days of treatment.
- Casoron G - Granular weedkiller to be applied 5.6-22.5 kg /1000sq.m. Shall be used in accordance with manufacturer's instructions.
- Kerb Flo - weedkiller to be applied 3.75 - 4.25litre/ Ha. Shall be used in accordance with manufacturer's instructions.

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4.0 Maintenance Specification of Tree Planting

4.1 Maintenance period

- The Landscape Contractor shall be responsible for the aftercare and maintenance of the completed works for 18 months from the date of practical completion.

4.2 Weed control

- Weeding may only be done by hand, except in exceptional circumstances where persistent perennial weeds may be treated chemically. The use of chemicals shall only be upon approval from the Landscape Architect.
- In the winter a first application of the residual weedkiller 'Kerb Flo' shall be applied in the according to the manufacturer's instructions, for tree areas, immediately after the area has been planted and before any weed germination has taken place.
- Annual or perennial weeds which grow shall be spot treated by the contact weedkiller 'Basta', according to the manufacturer's instructions, care been taken to ensure no spray touches any part of the leaves.
- An application of 'Roundup' may be applied from August on, strictly according to the manufacturer's instructions for tree areas. It is to be noted that the surface of the ground shall not be physically disturbed.

- Noxious weeds (dock, thistle, ragwort) shall not be allowed to establish.
- All soil surfaces shall be generally free of weeds at all times and shall be entirely free of weeds after each maintenance visit. No grass shall be allowed to encroach into soil areas.
- Weed free circles around trees shall be 1000mm diameter in grassed areas. Weeds shall not cover 10% of circle at any time during maintenance period.

4.3 Watering

- Careful attention to water is essential during dry spells and may be critical in the case trees. Trees shall be watered as necessary and to their full planting depths. Water trees as required after any period of 4 weeks without significant rainfall (less than 5mm).

4.4 Fertilizer

- Apply top-dressings of organic matter such as cow, horse or sheep manure or proprietary materials to trees and shrubs once in spring, twice during the summer and once again in winter.
- This treatment is to be carried out for the duration of the maintenance contract.
- Alternatively, if so wished, inorganic fertilizer can be applied as 'Osmocote' 18:11:10, @ 50g / square metre in spring and late summer.

4.5 Pruning / trimming

- Any pruning should involve removal of dead, diseased or badly crossing branches or shoots. Dead heading reduces competition for nutrients between the developing seeds and the rest of the plants so that further growth and flowering is often stimulated.

4.6 Wind firmness, stakes and tree ties

- All plants shall be regularly inspected for wind firmness and firmed as necessary at the same time. Stakes shall likewise be checked for firmness and all tree ties inspected and made good as required.

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5.0 Maintenance Specification of Shrub Planting

5.1 Maintenance period

- The Landscape Contractor shall be responsible for the aftercare and maintenance of the completed works for 18 months from the date of practical completion.

5.2 Weed control

- Weeding may only be done by hand, except in exceptional circumstances where persistent perennial weeds may be treated chemically. The use of chemicals shall only be upon approval from the Landscape Architect.
- In the winter a first application of the residual weedkiller 'Kerb Flo' shall be applied in the according to the manufacturer's instructions, for shrub areas, immediately after the area has been planted and before any weed germination has taken place.
- Annual or perennial weeds which grow shall be spot treated by the contact weedkiller 'Basta', according to the manufacturer's instructions, care been taken to ensure no spray touches any part of the shrubs.
- An application of 'Roundup' may be applied from August on, strictly according to the manufacturer's instructions for shrub areas. It is to be noted that the surface of the ground shall not be physically disturbed.

- If foliar acting weedkillers are applied, all plants shall be protected during their application with 'Arboguard', 'Politec' or similar approved. No residual herbicide shall be used in the first season of planting.
- Noxious weeds (dock, thistle, ragwort) shall not be allowed to establish.
- All soil surfaces shall be generally free of weeds at all times and shall be entirely free of weeds after each maintenance visit. No grass shall be allowed to encroach into soil areas.
- Weed free bands along hedges shall be 750mm wide. Weeds shall not cover 10% of circle at any time during maintenance period.

5.3 Watering

- Careful attention to water is essential during dry spells and may be critical in the case large shrubs. Shrubs shall be watered as necessary and to their full planting depths.

5.4 Fertilizer

- Apply top-dressings of organic matter such as cow, horse or sheep manure or proprietary materials to trees and shrubs once in spring, twice during the summer and once again in winter.
- This treatment is to be carried out for the duration of the maintenance contract.

- Alternatively, if so wished, inorganic fertilizer can be applied as 'Osmocote' 18:11:10, @ 50g / square metre in spring and late summer.

5.5 Hypericum Rust

- All Hypericum spp. plants shall be treated with 'Bayleton 5' for rust, according to manufacturers' instructions.

5.6 Pruning / trimming

- Any pruning should involve removal of dead, diseased or badly crossing branches or shoots. Dead heading reduces competition for nutrients between the developing seeds and the rest of the plants so that further growth and flowering is often stimulated.
- Deciduous shrubs are best pruned in winter when new and old growth can be easily distinguished.
- Allow shrubs which flower on the current season's growth to be pruned back to older wood soon after flowering.
- Any pruning should involve removal of dead, diseased or badly crossing branches or shoots.
- Dead heading reduces competition for nutrients between the developing seeds and the rest of the plants so that further growth and flowering is often stimulated. All hedges shall be clipped to maintain uniform and tidy appearance.

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5.7 Wind firmness

- All plants shall be regularly inspected for wind firmness and firmed as necessary at the same time.

6.0 MAINTENANCE OF GRASS SEEDED AREAS

6.1 Maintenance period

- The Landscape Contractor shall be responsible for the aftercare and maintenance of the completed works for 18 months from the date of practical completion.

6.2 First roll and cut

- When grass has grown to 38mm it shall be lightly rolled and two days later mowed with an approved mower having no roller and sufficiently sharp to avoid root pulling. Mowing shall be carried out under dry weather conditions.

6.3 Further cuttings

- Thereafter grass shall be cut regularly (a total of 32 times during each growing season) to a length consistent with the season and quality of growth, and rolled as necessary.
- Cuttings shall not normally be removed unless otherwise directed. Cuttings shall be spread evenly on grassed areas. All grass cuttings shall be swept and removed from hard standing areas.
- Note: Grass shall be established with a height of cut at about 20mm.
- Mowing shall be carried out under dry weather conditions.

- Prior to mowing all litter shall be removed from grass areas.

- Grass cutting in areas of bulbs/corms shall not be undertaken until June or until such time as dieback has occurred.

6.4 Fertilizing

- The sward shall be given one application of an approved top dressing 10:10:20 applied in two equal passes in transverse directions at a combined rate of 17 g/ square metre, also avoid any banding.

6.5 Weed control

- The sward shall be maintained weed free by the application 'Actrilawn 10' - by May + Baker Ltd., 11litre/Ha. Weedkiller shall be used in accordance with manufacturer's instructions. Apply 'Actrilawn' when grasses have reached the two leaf stage or beyond, and when seedlings have emerged and have reached cotyledon or two leaf stage (approx. 4 weeks after sowing). Do not mow grass within 7 days of treatment.
- A selective weedkiller shall be applied for the presence of Clover; a formulation of 'Mecoprop' and 2, 4-D suitable for turf. Apply when clover is growing vigorously, in accordance with manufacturer's instructions. Do not spray in windy conditions, or within 1.5m of shrub planting without protection. Apply in two half doses, at right angles to each other.

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6.6 Settlement

- Any settlements or local depressions shall be made up by the Landscape Contractor at his own expense.
- The whole new grass areas shall be handed over as complete well established sward at the end of the maintenance period and all necessary work (whether specifically mentioned or not) shall be carried out to secure this end.

6.7 Trimming

- The edges of seeded areas adjoining beds and margins where board edgings or mowing margins have not been constructed are to be carefully trimmed square and true to line.

6.8 Acceptance

- Unless otherwise stated in the programme of completion, individual areas will not be accepted until the whole of the works have been completed. The Landscape Contractor shall include for keeping such areas correctly maintained and protected until handed over.

7.0 GENERAL

7.1 Debris removal

- All paper and trash in the planted areas shall be removed on a monthly basis. All paper and trash shall be disposed of by the contractor outside of the Client's facilities.
- Remove excessive amounts of leaf and litter (dead twigs, branches, leaves, bark, etc.) as it accumulates in maintained areas. Leaves and other organic material useful as a mulch may be left in place upon approval of the Client. Additional visits will be facilitated as requested by Client.
- Stone or debris over 50mm diameter shall be removed or buried after each maintenance visit.

7.2 Monthly Maintenance - Maintenance Certificate

- Throughout the 18 months maintenance period following completion of planting, the Contractor shall maintain the site in a weed free, tidy and tended condition. He shall include in the Schedule of Rates a realistic amount to cover the cost of such maintenance for the full period.